

## **Conference Call IFCA Board of Directors, Monday December 5<sup>th</sup>, 2005, 15:00 GMT**

**Present:** Jean Camp, Director, President, Chair  
Ray Hirschfeld, Director, Treasurer  
Stuart Schechter, Director  
Hinde ten Berge, Director, Secretary

### **1. Conference Status**

Program committee close to having final decisions

Stonekeep: system is ready for testing

Sponsorship: Google 1000 USD

Everbank who said they would sponsor, haven't heard anything since

Local arrangement: concerned about hotels

Ray could go this thursday, roundtrip ticket 700 euros plus meals etc, no hotel costs. Total costs will be under 2K USD.

Motion: Ray to spend some time on hotels and go this Thursday if he needs to  
All in favor: motion carried

### **2. Advisory Board**

Jean has asked Paul, who would agree to do it but doesn't think it would be great for the organisation.

Action item: all to review Duncan's invitation letter and send either comments and voting for approval by email today or send comments 24 h from now

### **3. Action items**

See list of action items.

### **4. Bylaw review status update**

Discuss at FC06.

Action item: Hinde to check whether Lyn will be at FC'06 to discuss bylaws.

### **5. New business**

Ray to write draft for Jean, computer crash, data recovered, insurance.

Next meeting: January 23rd, 2UTC

### **6. Close**

Meeting adjourned at approximately 16:00 GMT.

## **LIST OF PENDING ACTION ITEMS**

### **Hinde ten Berge**

No date set Hinde to gather financial overhead figures from past years and other conferences with help of the Directors.

No date set Hinde to contact Lyn about different sets of bylaws.

Within 24 h All to review Duncan's invitation letter and send either comments and voting for approval by email today or send comments 24 h from now  
No date set Hinde to check whether Lyn will be at FC'06 to discuss bylaws.

**Jean Camp**

Within 24 h All to review Duncan's invitation letter and send either comments and voting for approval by email today or send comments 24 h from now

**Duncan Goldie-Scot**

No date set Ray and Duncan to look at current FC'06 proposal and write to board.  
Within 24 h All to review Duncan's invitation letter and send either comments and voting for approval by email today or send comments 24 h from now

**Ray Hirschfeld**

No date set Ray to ask Giovanni to send the address of Telcordia to Hinde.  
No date set Ray and Duncan to look at current FC'06 proposal and write to board.  
Within 24 h All to review Duncan's invitation letter and send either comments and voting for approval by email today or send comments 24 h from now

**Stuart Schechter**

Within 24 h All to review Duncan's invitation letter and send either comments and voting for approval by email today or send comments 24 h from now